



St Dennis Parish Council Terms and Conditions

Name:

Address:

.....

I understand that by signing this form for the release of payment I will:

- Inform the Clerk immediately if the information contained in the application provided changes in any way.
- Use the funds provided for the purchase of new equipment only.
- Authorise the storage of confidential / personal data to be held on record for seven years in line with the Parish Council's legal obligation for the issuing of these funds.
- I will provide a copy of the receipt of purchase within 31 days of the funds being issued.
- I will purchase the equipment from a reputable store and acknowledge that handwritten receipts are not accepted.
- Any surplus funding not accounted for within the receipts shall be re-imbursed to St Dennis Parish Council.

I understand that if I fail to abide to the conditions of the Bursary Scheme I will be at risk of St Dennis Parish Council initiating the Claw Back Agreement as set out below and previously agreed to on the application form.

St Dennis Parish Council shall use reasonable endeavours to monitor the use of the bursaries and shall claw back funding if:

- If the course is not completed (except for exceptional reasons)
- The grant is used for any purpose other than the education purposes stipulated in the covering letter
- If the applicant has given false or misleading information to obtain the funds.
- Any other breach of funding condition imposed on the applicant.

Signed:

Date:

- Please tick this box if you agree that your information may be shared with other organisations in this area providing funding for educational needs.

Your personal details will not be circulated in line with General Data Protection Regulations, unless we have a legal requirement to do so in cases of suspected fraud investigation or noncompliance of this agreement.

ST DENNIS PARISH COUNCIL



The Claytawc Centre
Fore Street
St Dennis
St Austell
PL26 8AF
Tel: **01726 821700**

Email: clerk@stdennisparishcouncil.gov.uk
Website: www.stdennisparishcouncil.gov.uk
Urgent Tel No: 07464120377

Bank Account Details (for Instruction)

Date: _____

Name of Account Holder: _____

Building Society Name: _____

Account Number: _____

Branch Sort Code: _____

Address (If different than the applicant)

Purpose of Data Processing

St Dennis Parish Council needs to collect information about you in order to process your application. The Parish Council retains historical information in line with retention schedules or for as long as we are legally required to.

This will be used in line with the privacy policy that you have previously ticked in your application